

CALL TO ORDER

Mayor Severino opened the meeting at 7:30 p.m.

“Sunshine Law” Announcement: Adequate notice of this public meeting has been provided by the Annual Notice; mailed electronically to the Hunterdon Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk’s Office.

FLAG SALUTE

ROLL CALL - Present: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek.
Absent: Mr. Mazza
Others Present: J. Peter Jost, Esq. and Ella Ruta, Township Clerk

APPROVAL OF PRIOR MEETING MINUTES

Regular and Executive Sessions I & II Meeting Minutes of December 16, 2009

Mrs. Dziubek had one change on page 6 of 9 under heading “Mrs. Dziubek, Mayor, reported the following:” to change the last sentence on page to read, “Asked the Committee’s authorization to sign documents for the Apgar application for COAH unit.”

Mrs. Dziubek made a motion to approve the Regular and Executive Session Meeting I & II Minutes of December 16, 2009 as amended. Mr. Haynes seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mrs. Dziubek. Abstain – Mr. Bischoff. Motion carried.

VISITORS - None

REPORTS RECEIVED

- a. Road Dept.- Week Ending 12/11/09; 12/20/09. The incident involving the snowplow referred to the Township Safety Committee.
- b. Tax Collector – December 2009

CORRESPONDENCE/WRITTEN COMMUNICATIONS

Mr. Haynes mentioned the following correspondence: None

Mr. Bischoff mentioned the following correspondence:

- HC Planning Board - re: County Wastewater Management Plan Deadline Extension. Is someone doing this to fulfill our obligations? Mr. Bischoff will follow up.
- HC Dept of Public Safety OEM – re: Reappointment/Appointment of an OEM Coordinator. The Clerk will follow up on the paperwork.

Mrs. Dziubek mentioned the following correspondence:

- NJ State re: Required Changes to EEO Posters. Requested the Clerk order and post the updated posters at the Municipal Building.
- Letter from Amy Barkman, School Business Administrator, to all members of Committee, re: Snow Plowing Assistance. To be placed on next meeting’s agenda.

PUBLIC COMMENTS - None**PUBLIC HEARING – 2nd reading - None****OLD BUSINESS - None****NEW BUSINESS**

Motion – Application for Kennel License Renewal – Aladdin Kennels.

Mrs. Dziubek made a motion to approve the Kennel License Renewal for Aladdin Kennels. Mr. Haynes seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion carried.

Motion – Application for Trailer Coach Park License Renewal – Steve Heyman. Mr. Haynes and the Attorney recused themselves.

Mr. Bischoff made a motion to approve the License for Trailer Coach Park License Renewal for Steve Heyman. Mrs. Dziubek seconded. Vote: Ayes – Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Recuse – Mr. Haynes. Motion carried.

Mayoral Appointment – Ken Ravenburg as a member of the Agricultural Advisory Committee. On the recommendation of the Agricultural Advisory Committee, Mayor Severino appointed Ken Ravenburg as a member of the Union Township Agricultural Advisory Committee.

Discussion – Union Township School District – Snow Plowing Assistance
Tabled, Ms. Barkman's presence is required. The Clerk will contact Ms. Barkman.

NEW ORDINANCE – 1ST Reading - None

Engineer's Report – Not Present

Attorney's Report – Mr. Jost reported the following:

- Billboard Litigation – updated the Committee to the disposition of the case. Three vouchers in total of \$36,265.15 Union Township's share to Rogers Towers.

Mr. Jost dictated the following resolution and asked the Committee for adoption:

RESOLUTION #2010-20
UNION TOWNSHIP, HUNTERDON COUNTY, NEW JERSEY

BE IT RESOLVED, that the Township Committee approve payment of the Township's pro rata share of Mr. Brinton's attorney fees and share of payments and costs. In accordance with the previous agreements between the Township, the MEL and PAIC and the Township share being \$36,265.15. The Township CFO is hereby authorized to issue said check in that amount to Rogers Towers in care of Mr. Dorsey who will send the checks.

Mrs. Dziubek made a motion to approve above resolution. Mr. Haynes seconded. Vote: Ayes - Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion carried.

- Hoffman Park – Spoke with Mr. DiSapio regarding the RFP.

- Letter from Planning Board to the Township Committee about enacting an ordinance to regulate solar systems, solar panels, solar panel rays, windows and wind turbines. The Attorney will contact Mr. Hintz.
- Gano Road – Inspected with Mr. Haynes. Mr. Haynes said it is difficult to figure out what needs to be done without plans. The Clerk requested to ask the Planning Board Secretary to search the archive for the plans.

Atty Jost asked for Motion to approve Recycling contract with Raritan Valley Disposal.

Mr. Bischoff made a motion to approve the lowest bid contract for recycling services from Raritan Valley Disposal, subject to supplying attachment of the business registration certificate and affirmative action language and evidence documentation. Mr. Haynes seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion carried.

- Tentative closing on the Douglass Farm is January 26, 2010.

Mayor's Report – Mr. Severino reported the following: None

Committee Reports

Mr. Haynes reported the following:

- Letter from resident, Mr. Radican, concerning road safety. The Mayor will contact him.

Mr. Bischoff reported the following:

- Court – the Judge's appointment is coming towards a close and he and Mr. Mazza will talk to the Clinton Township Judge.
- Exit 11, letter from the State of re-statement of what we know. The clerk will give copy to Chief Van Fossen. There is no "Yield Sign" at east side of road.
- Discussion concerning payment approval before authorizing professionals to proceed with work re: Checklist for Farmland Preservation Plan performed by Mr. Hintz.
- Elected Officials Training Seminar for the Municipal Excess Liability Joint Insurance Fund. There will be additional seminar dates in 2010.
- Quote "The economy is so bad that a truckload of Americans got caught sneaking into Mexico."

Mrs. Dziubek reported the following: None

Sub-Committee Appointments:

COAH – Mr. Bischoff, Mr. Haynes
HIGHLANDS – Mr. Bischoff, Mr. Haynes
ROADS, PARKS & RECREATION – Mr. Mazza
RECYCLE – Mr. Severino
VOUCHERS – Mr. Severino, Mr. Haynes
PERSONNEL – Mrs. Dziubek
NJ DOT – Mr. Severino, Mr. Bischoff
BUILDING & GROUNDS – Mr. Severino
UTEC – Mrs. Dziubek
COURT – Mr. Bischoff, Mr. Mazza
Agricultural Advisory Liaison – Mrs. Dziubek

Mr. Severino reported the following:

- Two containers of recycling waiting for pick up by Waste Management. The Road Department Foreman is handling and coordinating with Raritan Valley.
- Discussion of spending Clean Communities grant money.

Clerk's Report:

- Rabies Clinic will be held on Saturday, January 9th from 12:00 noon to 2:00 pm.

PUBLIC COMMENTS - None

PAYMENT OF THE BILLS

Mr. Haynes moved that all claims against the Township of Union as appearing in the Claims Register of this date be paid and that all checks listed hereinafter be issued in payment thereof. Mr. Bischoff seconded.

Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion Carried.

EXECUTIVE SESSION – the following resolution introduced for adoption:

RESOLUTION 2010-21

Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

WHEREAS, the Township Committee of the Township of Union is subject to certain requirements of the *Open Public Meetings Act*, N.J.S.A. 10:4-6, et. seq.; and

WHEREAS, the *Open Public Meetings Act*, N.J.S.A. 10-4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Union to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

1. _____ *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:* Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
2. _____ *Matters Relating to the Employment Relationship:* Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, assembled in Executive Session on January 6, 2010 at 8:45 p.m. in the Union Township Municipal Building, 140 Perryville Road, Hampton, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

Mr. Haynes made a motion to adopt the above resolution to discuss contract negotiations and personnel. Mrs. Dziubek seconded. Vote – Ayes: Mr. Haynes, Mr. Severino, Mrs. Dziubek. Motion carried.

At 8:57 p.m., Mr. Haynes made a motion to go back to public session. Mrs. Dziubek seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion carried.

After reconvening the open session, Atty. Jost dictated the following resolution and asked the Committee for adoption:

RESOLUTION #2010-22
UNION TOWNSHIP, HUNTERDON COUNTY
TO APPOINT MUNICIPAL ENGINEER

BE IT RESOLVED, that Robert Clerico, PE of the firm Van Cleef Engineering hereby appointed as Union Township Engineer for the calendar year 2010. Engineer will attend Committee meetings only when requested by the Township Committee.

Mrs. Dziubek made a motion to approve the above resolution appointing Robert Clerico, PE of Van Cleef Engineering as the Union Township Engineer. Mr. Bischoff seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion carried.

ADJOURNMENT – There being no further business to come before the Township Committee at this time, Mrs. Dziubek made a motion to adjourn. Mr. Haynes seconded the motion. Motion carried by unanimous favorable roll call vote.

Meeting adjourned at approximately 9:01 p.m.

Respectfully submitted,

Pat Essig
Administrative Assistant